



LULA WASHINGTON DANCE THEATRE

TECHNICAL RIDER

Please return this technical rider signed with the contract. Add notes explaining anything that the SPONSOR cannot accommodate. This document contains our basic, minimal technical needs. A specific lighting plan will be developed for each venue after LWDT receives house tech specs.

The ARTIST requires a complete set of technical plans including a complete scaled ground plan, section, and equipment inventories to be sent 6 weeks prior to the performance. Please include information on the pre-hung rep plot, time available in the theatre prior to first performance, wardrobe information and dressing rooms.

Where possible, please use ARTIST'S lighting plot to hang and focus lights, lay Marley floor, and prepare the theater for performance BEFORE ARTIST arrives at the theater.

FLOOR REQUIREMENTS:

LWDT requires a sprung wood floor, free of splinters and clean. No carpet or concrete.

Black or gray Marley flooring is preferred.

STAGE REQUIREMENTS:

30' by 40' wide is preferred. We can accommodate smaller with prior approval.

Cyclorama (white)

Black Scrim & Black Curtains (optional)

Minimum 3 sets of legs and borders

Minimum 15' overhead with unobstructed crossover in back of cyclorama

Minimum stage temperature of 70 degrees with space heaters on both sides of stage

LIGHTING

Sufficient instruments to give a minimum of a warm and cool front wash

Sufficient instruments to give a minimum of a warm and cool back light

Minimum of three side light positions with three instruments per tree/per side

(Minimum of 9 circuits per side)

Minimum of three color cyclorama wash (Red, Yellow & Blue)

Minimum of 8 specials OS for templates. LWDT will put patterns on cyclorama & floor.

GELS: SPONSOR agrees to supply gels as outlined by ARTIST'S Technical Director.

SOUND

Our music is on CD's for performances, school shows, master classes & workshops.

We need monitors on stage for performers to hear the music.

Three floor mics (PZM's or PCC's) are required for certain dances. Please ask if needed.

A cordless hand-held microphone and one body mic are generally needed.

Headphones needed for Artist Technical Director, Artist Stage Manager; light board operator, sound board operator, and one backstage crew person/curtain operator

Artistic Director needs cordless hand held mic for Tech & spacing rehearsals on stage

STAGE HANDS

For focus - three stage hands

Backstage crew during the show: 2 stagehands needed.

For show - light board, sound, curtain, (No fly)

If plot is not hung and circuited prior to arrival, additional crew may be necessary

STUDENT CREWS

Will students be used on the crew? Please check one: Yes _____ No: _____

Student crew persons who work the performance, should also work the rehearsals to give them maximum familiarity with the concert.

DRESSING ROOMS

Please provide adequate, private dressing space for nine dancers with easy access to stage

LWDT requires private rest rooms that are not accessible to the public.

Dressing rooms should be equipped with mirrors, lights, wardrobe racks, & amenities.

Dressing rooms need to be dedicated for LWDT, and not shared with other acts.

COSTUMES

Please provide a functional, working steamer for the ironing of costumes.

If available, please provide laundry/washing facilities for costumes.

If available, SPONSOR will provide a wardrobe assistant to help wash & iron costumes.

Can SPONSOR provide a wardrobe assistant? Yes _____ No _____

Does SPONSOR have a steamer to provide? Yes _____ No _____ Other: _____

Does SPONSOR have laundry facilities? Yes_____ No_____

If no, please provide directions to nearest laundry.

HEAT

The dressing rooms need to be kept at 70 degrees to prevent dancer muscle chills.

Space heaters should be provided in dressing rooms in chilly auditoriums.

The backstage wings need to be kept warm, at about 70 degrees.

If needed, space heaters should be placed on both sides of the stage.

PARKING

SPONSOR agrees to provide free parking at the loading dock, or, very near the theater.

Parking passes are to be provided to the dance company upon arrival.

If SPONSOR provides housing, SPONSOR will cover hotel parking fees.

HOSPITALITY

Please provide backstage hospitalities for the dancers on all concert & school show days.

Hospitality should include bottled water, juice, bagels, coffee, fruit, wheat bread, cheese, crackers, tuna, turkey, chicken, and condiments to make sandwiches.

Early morning shows: coffee, bagels, juice, fruit, teas, cream cheese, honey, and peanut butter. Sandwiches from places like Subway will be greatly appreciated.

NOTE: All food should be healthy—please no sweets.

REHEARSAL TIME/SPACE

LWDT requires up to four hours rehearsal/spacing time prior to a show

LWDT requires up to four additional four hours for technical rehearsals

SPONSOR will provide access to the stage, a dance studio, or other rehearsal space

STANDARD ONE-DAY SCHEDULE:

SPONSOR crew lays Marley floor black side up; & hangs lights before LWDT arrives

LWDT technical director arrives at 9:00 a.m. on show day to focus and load in cues

Dancers arrive at 1:00 p.m. to do warm up on stage

Technical rehearsal/run through begins at 2:00 p.m. and ends by 7:00 p.m.

Show at 8 pm

DAY #1 FOR STANDARD TWO-DAY LOAD-IN SCHEDULE

LWDT technical director works four hours with house crew to focus lights

LWDT dancers do not come to the theater; but, rehearse elsewhere (unless the stage is available for a spacing rehearsal).

DAY #2 FOR STANDARD TWO-DAY LOAD-IN SCHEDULE

Dancers arrive at 10 am and warm up.

Dancers do spacing rehearsal from 11 am to 1 pm

Technical rehearsal begins at 2 pm and ends at 7 pm

Show is at 8 pm

SCHOOL SHOWS:

LWDT school shows are 50-55 minutes long

School shows use basic lighting suitable for a performance, but less elaborate

LWDT arrives at theater 60-90 minutes prior to the first school show.

Hospitalities are required for school shows.

Lula uses one cordless, hand-held microphone.

LWDT uses at least five dancers for School shows, and sometimes the full company.

LENGTH OF SHOW

The show runs 2 hours with intermission.

FOR ARTIST: FOR SPONSOR:

Erwin Washington, Executive Director

Lula Washington Dance Theatre

Date: _____

GENERAL TERMS

Please initial next to each number, as a sign of agreeing to these terms. Add notes explaining anything that the SPONSOR cannot accommodate.

1. HOSPITALITY: SPONSOR agrees to provide hospitality for the dancers on all concert & school show days. Hospitality for breakfast/lunch time hours should include items such as bottled water, juice, bagels, coffee, fruit, wheat bread, cheese, crackers, tuna, turkey, chicken, and condiments to make sandwiches. Early morning shows: coffee, bagels, juice, fruit, teas, cream cheese, honey, peanut butter. Sandwiches from places like Subway will be greatly appreciated. For evening shows, dinner should be healthy, such as chicken and romaine salad. Please no mac and cheese or spaghetti and meatballs. Pasta should be light and served with chicken or shrimp.

2. WARDROBE: If SPONSOR has laundry facilities on site, SPONSOR agrees to make its laundry facilities available to LWDT for the engagement. SPONSOR further agrees to provide a STEAMER IRON on site for use in steaming

costumes. If SPONSOR typically provides a WARDROBE person to wash and iron the costumes, please advise LWDT.

3. HEATING: Dressing rooms, backstage and the stage need to be kept at 70 degrees to prevent dancer muscle chills. Space heaters should be provided in dressing rooms in chilly auditoriums.
4. PARKING: SPONSOR will arrange free parking on rehearsal and performance days for ARTIST at the loading dock of the theater for loading and unloading costumes, props, etc. SPONSOR will provide free parking for ARTIST vehicles in SPONSOR parking lot during shows or rehearsal periods.
5. REHEARSAL SPACE: SPONSOR will provide rehearsal space on stage or in an adequate dance studio for LWDT to use in preparation for the engagement. Rehearsal times are TBA.
6. VIDEO RECORDING: SPONSOR agrees to allow ARTIST to videotape ARTIST performances and activities for historical preservation and documentation purposes. If requested, SPONSOR will provide a location for artist to set up equipment, along with electrical power outlets. When possible, SPONSOR'S sound crew will provide ARTIST with a direct feed line from the house sound system.
7. COMP TICKETS: Artist shall have up to 10 comp tickets for each public performance.
8. THEATER SPECIFICATIONS: SPONSOR agrees to send TWO copies of the theater's sound and lighting plot, stage dimensions and technical specifications to ARTIST. Artist will send one to its Technical Director and retain one. These plots are to be sent out within 30 days after this contract is signed.
9. IDENTIFICATION: The proper (popular) name of the dance company is: **Lula Washington Dance Theatre**. Please use this name in all marketing/pr/program materials.
10. WEB: Please include our web site where appropriate: www.lulawashington.com Our e-mail is: ewashington@lulawashington.com or luladance@aol.com
11. LOBBY DISPLAY: ARTIST may display photos, brochures, donation folders and other items in the lobby during their performance. SPONSOR will be provided one table (6 or 8 feet long) and any available display case to post materials.
12. CONCESSIONS: ARTIST maintains the option to sell souvenir items at this performance such as tee shirts, posters, photographs and ARTIST'S memorabilia in the lobby at ARTIST'S performance. ARTIST will obey all house rules regarding lobby sales.
13. UNAUTHORIZED VIDEO: SPONSOR will prohibit unauthorized video taping, recording or filming of performance unless with consent of ARTIST.
14. PHOTOGRAPHY: No flash photography can be allowed during the performance.
15. SPONSOR RESPONSIBILITIES: SPONSOR will provide everything needed to make the engagement work, including insurance, permits, facilities, audiences for the engagement.
16. PR/MARKETING: SPONSOR will handle all publicity & marketing. ARTIST will send photos; a bio; program information and other pr/marketing materials to SPONSOR. ARTIST will be available for radio, TV and newspaper interviews to promote the event. These can be done by phone in advance of arrival, or, at the site.
17. MARQUEE: If SPONSOR has a Marquee, the dance company's name will be displayed there on the day of the engagement and as far in advance as is practical for the SPONSOR.
18. SCHOOL PAPERS: If SPONSOR has a school news paper/newsletter, SPONSOR will make every effort to get photos and/or a story in the paper regarding the engagement.
19. RENEGOTIATION: If unforeseen circumstances require changes, the PARTIES agree to discuss alternatives and seek mutually agreeable compromises.
20. AUTHORIZATION: The PARTIES both assure here that they are authorized to enter into this agreement on behalf of their respective organizations.

21. FAILURE TO PERFORM: Neither party shall be held liable for failure to appear or perform if such failure is due to the injury or physical disability of ARTIST, or, key PERFORMERS with ARTIST, or because of any cause beyond the control of ARTIST or SPONSOR, such as labor strikes, fires, floods, earthquakes, riots, interruption of transportation.

22. AGREEMENT: the PARTIES hereby agree to the above as a BINDING CONTRACT.

23. CANCELLATION: If the concert is cancelled by the SPONSOR within 90 days of the performance, SPONSOR will be liable for any out-of-pocket expenses paid by ARTIST, including travel and housing expense.